

# **BYLAWS**

## **SaddleBrooke Niners Ladies' Golf Association**

### **ARTICLE I**

#### **Name**

The name of this organization shall be the SaddleBrooke Niners Ladies' Golf Association, hereinafter referred to as the Niners.

### **ARTICLE II**

#### **Object**

The object of the Niners shall be to promote golf and the activities of the organization.

### **ARTICLE III**

#### **Members**

Section 1. Membership in the Niners is unlimited in number.

Section 2. Full Membership in the Niners shall be open to any woman who is a resident (owner or renter) of the SaddleBrooke Homeowners' Association HOA#1 or HOA#2, so long as she is not currently a member of the SaddleBrooke Women's Golf Association (SBWGA) 18 hole league or the Mountain View Women's Golf Association (MPWGA) 18 hole league, and has met the eligibility requirements. A prospective member who does not have an established verifiable handicap must accumulate six (9 hole) properly attested scorecards. The scorecards, a completed application, a copy of the current homeowner's association card or renter's card, and a check for the year's dues must be given to the Membership Chair. Additionally, the prospective member must attend an orientation meeting within the first three months of her membership. The highest handicap to which a member may play in league is 30, although members may enter the club with a higher handicap.

Section 3. Social Membership is open to any past Full Member who is no longer participating in the golf events of the club, but wishes to attend the social events (i.e., luncheons, evening socials, etc.). A onetime social membership fee determined by the Executive Board will be assessed for this privilege. If the Social Member later decides to reinstate her Full Membership, the Social Membership fee will be applied to her Full Membership.

Section 4. The Niners' fiscal year will coincide with the AWGA fiscal year. The Niners' Executive Board shall determine when annual dues are payable and the delinquent date for payment. Members who do not pay their dues by the delinquent date will be dropped from membership in the organization.

Section 5. Dues are not refundable if a member terminates her membership.

## **ARTICLE IV**

### **Officers**

Section 1. The officers of the Niners shall be: President, Vice President, Secretary, Treasurer, Tournament, Handicap and Pairings Chairs.

Section 2. The President shall appoint a nominating committee of at least three members, one of whom shall serve as Chair. Three months prior to the annual meeting the nominating committee will post the slate of officers. Two months prior to the annual meeting the nominating committee will present the slate of officers to the membership at a regular meeting. Other nominations will be taken at that time. If there are no nominations from the floor a ballot is not required and the slate may be accepted and elected by a majority voice vote at that time.

Section 3. In the event that any nominations are made from the floor the new slate of officers will be posted. The election shall take place one month prior to the annual meeting and shall be by ballot, requiring a majority vote of members voting for a candidate to be elected. The term of office shall be for one year. No officer is eligible to serve in the same office for more than two consecutive years.

Section 4. Members in good standing after one year's membership shall be eligible to serve as an officer. The past president shall serve as an honorary member of the board for a one year period after her term as president. A vacancy on the board shall be filled at the discretion of the board.

## **ARTICLE V**

### **Meetings**

Section 1. There shall be at least four regular meetings of the Niners annually.

Section 2. The annual meeting shall be held in December. At the meeting, officers will be installed and annual awards will be given to members.

Section 3. Members present will constitute a quorum.

## **ARTICLE VI**

### **The Executive Board**

Section 1. The officers of the Niners shall constitute the Executive board.

Section 2. The Executive Board shall have general supervision of the affairs of the Niners between business meetings, fix the hour and place of meetings, make

recommendations to the members, and shall perform such duties as are specified in these Bylaws and in the Standing Rules.

Section 3. The Executive Board shall meet at least four times during the year. All meetings shall be called by the President or the Vice President if necessary.

## **ARTICLE VII**

### **Committees**

Section 1. Standing committees shall be as follows: Bulletin Board, Historian, Membership, Publicity, Ringer Board, Rules, Social, Sunshine, Outside Invitationals, Golf Committee Liaison, Internal Communications and Niners Notes.

Section 2. Other committees shall be appointed by the President, as the Executive Board deems necessary.

## **ARTICLE VIII**

### **Parliamentary Authority**

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Niners in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and a special rules of order the Niners may adopt. The Parliamentarian shall be appointed by the President and approved by the board.

## **ARTICLE IX**

### **Amendment of Bylaws**

#### **Amended June 2020**

The Bylaws may be amended by a two thirds majority of Niners voting either by email (returned to the Secretary) or by Niners present and voting at a meeting called for the purpose of changing the Bylaws. A date certain, which coincides with the proposed meeting date, will also be the deadline for email voting to be received by the Secretary. All proposed amendments shall be posted on the Bulletin Board and on the Niners website 30 days in advance of the intended vote.

# STANDING RULES

## AMENDING OF THE STANDING RULES

Standing Rules may be amended by a simple majority of the Executive Board.

## MEMBERSHIP/DUES

Annual dues, which include computerized handicap fee, are due and payable by a date determined by the Executive Board. The Executive Board will also set a date when the dues become delinquent. A member whose dues are delinquent will be dropped from membership and will lose her Niners' handicap. Dues will be prorated on a quarterly basis. Once paid, dues are non-refundable.

## PLAY DAY AND TOURNAMENT

### Eligibility

New members may compete for prize money on a league day once they have submitted 6 (9 hole) scorecards. Scorecards must be recent, attested, and dated. Verifiable handicaps from another club also qualify the player for prize money.

To be eligible to play in the Club Championship, President's Cup and/or Founders' Cup a member must have played on six (6) previous league days within the last twelve month period. A qualifying event may be used to meet this eligibility requirement.

### Prize Money

- The field will be divided into flights for competition.
- Weekly prize money derived from dues will be divided between the flights.
- The distribution of the monies within the flights shall be decided by the Tournament Chair.
- A card playoff will decide ties for weekly play.

### Event Sign Up

To play in a SBWGA 9er's event you must sign up no later than 11:58 P.M. the Tuesday prior to the Tuesday league/event day. (1 week in advance) Late sign up will only be allowed if space permits and is approved by the Pairings Chair. Do not call the pro shop in hopes of being added after the cutoff.

The Pairings Chair is responsible for all pairings. Any changes in pairing groups must be approved by the Pairings Chair, her designee or course starter.

You may sign up for regular league days using the Chelsea Internet Tee System at [www.saddlebrooke.chelseareservations.com](http://www.saddlebrooke.chelseareservations.com), the Phone Reservation System (825-2505), or the Pro Shop Computer. Be sure to save your request confirmation number. The confirmation number is required to cancel a request.

When using the Chelsea Reservation System to play on a league day, under "Request" choose "**Add an Event Request**". Then verify that you have requested the correct day and "**SBWGA 9 Holvers**".

For special events you may be required to sign up on the sheet provided on the Niners' bulletin board. The deadline may vary from regular weekly play and will be posted on the event announcement.

Your lunch/brunch will be charged to your HOA1 homeowner's account. When you sign up to play golf and attend the lunch/brunch, your HOA 1 account will automatically be charged for your lunch.

For special events that include outside guests, you may be requested to pay by check. Those checks should be made to "SaddleBrooke Niners" and placed in the Niners' drawer in the Pro Shop.

To **cancel** a Niners' event tee time booking email the Pro Shop at [proshop@saddlebrooke.org](mailto:proshop@saddlebrooke.org). Include your name and details of the booking. As a courtesy please copy the Pairings Chair and the other members of your foursome on the email.

**\*\* Each member is responsible to report any changes to her address, phone number, email, house account, etc. to the Membership Chair.**

#### **Guests** (Effective Dec. 2015)

To encourage the addition of new members, a Guest may play with a League member on regular League days up to two times per year. The Guest must be a resident or renter in HOA1 or HOA2. The Guest will pay regular greens fees, but will not be eligible for sweeps. It is hoped that this policy will encourage prospective members who are considering joining our League.

Please contact the Pairings Chair and request that she add your guest. This must be done 1 week prior to the Tuesday you wish to bring your guest. (The same deadline as members requesting to play - 11:58 PM Tuesday, 1 week prior to the desired play date.) The Pairings Chair will need the player's name and Chelsea #.

#### **Scoring**

- Scorecards must be attested by all players within a grouping and turned in to the Tournament Committee. No adjustments will be allowed after the card has been submitted.
- Each player is responsible for attesting her own scorecard.
- A player will be disqualified for failing to sign her card or for recording her scores on the wrong hole/course on the scorecard.  
(See USGA rule 3.3b(2))

Cards must be turned in on league days. On league days, the tournament committee will post the scores to GHIN for handicap purposes.

On non-league days, it is not necessary to turn in a card - BUT YOU MUST POST YOUR SCORE ADJUSTED FOR MAXIMUM HOLE SCORE (NET DOUBLE BOGEY FOR THE HOLE) THE DAY OF PLAY.

**Scorecards** *(Approved 12/30/2019– Effective 1/1/2020)*

Preprinted scorecards are available for each foursome on league day. When playing Tucson Nine or SaddleBrooke Nine they can be found in the posting area of the Pro Shop below the Niners' bulletin board. When playing Catalina Nine the cards will be handed out by the starter.

The score card will normally be preprinted with golfer's name, playing handicap, handicap strokes per hole, date, start time and hole number.

Golfers should complete the card legibly.

Use a pencil or erasable pen so that corrections to the scorecard can be made clearly.

Complete each player's hole score, gross score and net score.

Please remember to account for your **maximum stroke score** for posting on each hole. The maximum hole score for handicap posting is net double bogey. Net double bogey can be calculated as:

Net double bogey = par + 2 + allowed handicap strokes for the hole.

If a player chooses to pick up her ball or is required to pick up her ball and does not finish a hole, the score for the hole is net double bogey. Please precede the player's maximum score with an X; i.e. X8.

**Maximum Hole Score for Regular League Events**

*(Approved 12/30/2019 – Effective 1/1/2020)*

To aid Pace of Play, players are required to pick up prior to finishing the hole when their score for the hole has or will reach net double bogey. Net double bogey = par + 2 + handicap strokes (dots on the hole during league play indicate your handicap strokes). The total handicap strokes (dots) are equal to your playing handicap. They are allocated based on the handicap of the hole starting with handicap hole #1.

Every player must sign the scorecard before it is turned in to the green box on the shelf beneath the Niners' bulletin board.

Players who do not complete all holes will have their scores posted for handicap purposes.

This policy may be waived by the Executive Board for special events or tournaments. Players must hole out in the 3 major events of the year. These are the Founder's Cup, Club Championship, and Presidents' Cup.

## Special Scores

**Birdies, Hole in One, Eagle** are acknowledged and tracked. Mark your scorecards so that these scores are circled and prominently noted.

**Under 50, Under 45, and Under 40** scores are also tracked but are more easily recognized.

## Responsibilities

- YOU are the one responsible to ensure that the information on your card is accurate.
- Disqualification will be made for failing to sign the scorecard or recording scores on the wrong hole or course.
- Handicap Committee will submit computer correction for incorrect scores as applicable.

# ADOPTED POLICIES

## Pace of Play

Under normal conditions expected pace of play is 2 hours and 5 minutes per nine holes. When the course is restricted to cart path only, expected pace of play is 2 hours and 15 minutes per nine holes. The course rangers are authorized to enforce these rules. Following are suggestions to speed play:

- Show up on time – no later than 20 minutes prior to tee time.
- On days with a SHOTGUN START you need to be there **30 minutes** early.
- Carry an extra ball, tee, and marker in your pocket.
- Be at your ball (if safe) on the fairway and green, and ready to hit.
- Think ahead and carry extra clubs to your ball so you will not have to return to the cart for a different club. Also take your putter when you are near the green.
- Plan your shot while walking to your ball or while others are playing.
- On the green, if your ball is clean and playable, do not mark every ball. It is not necessary to mark if you are not in anyone's way.
- If you're having a bad hole (and know you are out of the money) pick up and take your maximum when your maximum is inevitable. This may apply even before you get to the green.
- Move and position the cart so you don't waste time going back for it. Move a cart, even if it is not yours. Don't wait for the owner. This includes moving the other twosome's cart.
- Mark your scorecard and return your golf clubs to your bag at the next tee and not the hole you just completed.
- Move along—save visiting for while you are riding in the cart. When you get to your ball, be ready to hit.

- **PLAY READY GOLF**—if you are ready and no one is in the way hit it, even if it is not your turn.
- Time yourself against the clock. When an hour is up, you must be halfway through nine holes. Do not worry about those in front or back of you, **but** if you see more than half a hole in front of you that's empty please try to pick up your pace until you see the group in front of you. If you see that the group behind you is waiting a lot please remember that you may pick up your ball and mark a DQ on your scorecard. (See the section on scorecards.)

### **Posting Policy** *(Revised 12/30/2019 and effective 1/1/2020)*

It is the duty and responsibility of the Handicap Committee to issue handicaps and to monitor those handicaps for our club following the guidelines of the World Handicap System. The Handicap Committee shall verify that all acceptable scores are reported for handicap purposes, and that recorded scores are accurate.

On league days the tournament committee will post all players scores for handicap purposes.

For non-league, play members should post their scores on the day of each postable round.. The member must post the correct score (adjusted for maximum hole score – net double bogey), date, course and tees.

On non-league days, members must notify the Handicap Chair via email or the web site link of any errors in posting. Note: once a score is posted, the member does not have access to correct the posting. Only those club officers with access to the GHIN Administrative web site are able to change scores/courses that have been posted in error.

The Handicap Chair may –at her discretion - add a “Low Penalty Score” for a member that consistently fails to post her score on non-league days.

### **Tee Choice–Red, Aqua, Red/Aqua Combo** *(Revised 12/30/2019)*

You may choose your tee for league play (either the Red Tees, Aqua Tees or the Red/Aqua Combo Tees). Once you have made a tee choice we ask that you continue using that tee for the year. You may make one (1) tee change during the year purely at your discretion by notifying the Membership Chair in writing or email. The Executive Board may rule on additional changes of tee choice on an individual basis.

Playing handicaps are adjusted for course rating and slope making the competition fair to all players when competition is played from different tees. The scorecards provided for league events will have the correct handicap strokes for use. You must play from the Red Tees to compete in the Club Championship, President’s Cup, and State Medallion. You may opt to



Follow the Field for these events, playing from your usual tee color, and be eligible for the weekly sweeps.

Committees for special events may set the tee requirements for their individual event.

### **Protest Policy**

During League play, if there is a question concerning strokes or rules, please attempt to resolve the discrepancy within the golf group, preferably before moving to the next hole or finishing the round.

For any **rule** dispute during stroke play, play two balls to the green. At the conclusion of the round, contact the Pro or the Niners Ladies' Rules Chair for clarification on the rule and/or rules.

If you are **NOT** able to resolve the dispute proceed as follows:

- Sign the score card. If you **are** protesting, write by your signature, "under protest". If you are **not** protesting, your signature is all that is required.
- Complete a Protest form located in the green box by the Ladies Niners bulletin board. Insert the Protest form in the envelope provided in the green box and put it in the Ladies Niners box in the pro shop.
- Notify any Executive Board member of the protest.
- The President will contact you regarding the protest.

### **Privacy Policy**

It is the policy of SaddleBrooke Niners Ladies that no officer or member shall use the official membership lists (including e-mail, street addresses and phone) for any purpose other than Niners official business or to provide information to our members of news, events, or activities that relate directly to our league. Anyone abusing this policy will be asked to resign her membership in the SaddleBrooke Niners Ladies.

Internal Communications Chair will be responsible for sending out group emails for various SaddleBrooke Niners news, events or activities using Niners News in the subject line to identify the email as an official Niners email.

### **Discipline Policy**

It is the policy of the SaddleBrooke Niners Ladies to promote fellowship, fairness and fun. Members should exhibit golf etiquette, follow the rules of golf, accurately count strokes, treat other members with respect and refrain from giving advice or from criticizing another player. If a member has a complaint against another member, the member should contact an Executive Board Member immediately. Appropriate review and disciplinary action will be taken if required.